Address:		Move In Condition Move In Date:		Move Out Condition		
Tenant(s) Name:				Move Out Date:		
Room	Item	Code	Comments	Code	Comments	
	Ceiling					
	Light Fixtures					
1 D	Walls					
Living Room	Floor					
	Windows including Storm inserts & screens					
	Fireplace					
Dining Room	Ceiling					
	Light Fixtures					
	Walls					
	Floor					
	Windows including					
	Storm inserts & screens					
	Ceiling					
	Light Fixtures					
771. 1	Walls					
Kitchen	Floor					
	Windows including					
	Storm inserts & screens Stove					
	Refrigerator Sink					
	Pantry					
	Ceiling					
	Light Fixtures					
Doth 1	Walls					
Bath 1	Floor					
	Windows including Storm inserts & screens					
	Toilet, tub, sink					
	Vanity, mirror					
	Ceiling					
	Light Fixtures					
	Walls					
Bath 2	Floor					
Daui 2	Windows including					
	Storm inserts & screens					
	Toilet, tub, sink					
	Vanity, mirror					
	Ceiling					
Bedroom 1	Light Fixtures					
	Walls					
	Floor					
	Windows including					
	Storm inserts & screens					

	Closets								
Bedroom 2	Ceiling								
	Light Fixtures								
	Walls								
	Floor								
	Windows including								
	Storm inserts & screens								
	Closets								
	Ceiling								
	Light Fixtures								
Bedroom 3	Walls								
	Floor								
	Windows including								
	Storm inserts & screens								
	Closets								
	Ceiling								
	Light Fixtures								
	Walls								
Bedroom 4 or Den	Floor								
	Windows including								
	Storm inserts & screens								
	Closets								
	Ceiling								
	Light Fixtures								
Porch/	Walls								
Basement/	Floor								
/Attic	Windows including Storm inserts & screens								
	Closets								
	Stairs								
	Stairs								
Exterior	Doors								
	Lawn								
	Driveway								
	Mailbox								
	Garbage Cans								
Notes:	-	•	•	•					
Tenants are welcome to provide any additional documentation including photo or video of your unit. Please									
mail/fax/email this report as an attachment and any additional documentation no later than 7 days after occupancy.									
Tenant (s) : Date									

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